

General Procedures for Accessing Benefits Under the TDA

FORM	RESPONSIBILITY
Application- Form A Interim Approval- Form B	Applicant submits form to TTL/THA for processing. TTL/THA prepares Evaluation Report with recommendations and submits to the Minister of Tourism, Culture and the Arts for consideration. The Minister approves/denies the tourism project and TTL/THA informs the Applicant.
Tourism Permit (Extension) Forms C&D	Applicant submits a Permit application to the TTL/THA with a list of items for duty free importation. TTL/THA reviews the list and submits recommendations to the Minister of Tourism, Culture and the Arts for consideration. The Minister approves/ denies the Permit. TTL/THA informs the Applicant.
Tourism Project Order Form E Legal Notice	Applicant requests Final Approval to access the Tax Holiday. TTL/THA prepares a report with recommendations and submits to the Minister of Tourism, Culture and the Arts for consideration. The Minister of Tourism, Culture and the Arts approves/ denies the request. Approval is conveyed via the Tourism Project Order.
Tax Holiday Legal Notice	Applicant submits Order to the Board of Inland Revenue with Annual Tax Returns.