



REQUEST FOR PROPOSAL

The Ministry of Tourism, Culture and the Arts hereby invites proposals for the
Galera Point Lighthouse Facility

1

Re: General Maintenance Services at the Galera Point Lighthouse Facility

Date of Issuance: **August 30, 2024**

Applicants are advised to adhere to the following:

- Deadline for Acknowledgement of Invitation: **September 12, 2024 at 1:00 p.m.**
Written Acknowledgement to be submitted via mtca.pmfu@gov.tt
- Mandatory Site Visit: **September 13, 2024 at 11:00 a.m.**
Location: Galera Point Lighthouse Facility, Galera Road, Toco
- Deadline for Inquiries: **September 30, 2024 at 1:00 p.m.**
All inquiries to be submitted via mtca.pmfu@gov.tt
- Deadline for Submission of Proposals: **October 14, 2024 at 10:00 a.m.**

2

Re: Design-Build Services for Repairs to the Septic System at the Galera Point Lighthouse Facility

Date of Issuance: **August 30, 2024**

Applicants are advised to adhere to the following:

- Deadline for Acknowledgement of Invitation: **September 12, 2024 at 1:00 p.m.**
Written Acknowledgement to be submitted via mtca.pmfu@gov.tt
- Mandatory Site Visit: **September 13, 2024 at 12:30 p.m.**
Location: Galera Point Lighthouse Facility, Galera Road, Toco
- Deadline for Inquiries: **September 30, 2024 at 1:00 p.m.**
All inquiries to be submitted via mtca.pmfu@gov.tt
- Deadline for Submission of Proposals: **October 14, 2024 at 10:00 a.m.**

3

Re: Licence to Operate and Manage the Welcome Centre at the Galera Point Lighthouse Facility

Date of Issuance: **August 30, 2024**

Applicants are advised to adhere to the following:

- Deadline for Acknowledgement of Invitation: **September 12, 2024 at 1:00 p.m.**
Written Acknowledgement to be submitted via mtca.pmfu@gov.tt
- Mandatory Site Visit: **September 13, 2024 at 10:00 a.m.**
Location: Galera Point Lighthouse Facility, Galera Road, Toco
- Deadline for Inquiries: **September 30, 2024 at 1:00 p.m.**
All inquiries to be submitted via mtca.pmfu@gov.tt
- Deadline for Submission of Proposals: **October 14, 2024 at 10:00 a.m.**
*** Not required to be OPR registered**

Applicants must submit **one (1) original hard copy, two (2) duplicate hard copies and one (1) PDF copy** of their proposal on a **flash drive**. These items must be placed in a sealed envelope and delivered to the appropriate Tender Box located at the address mentioned above.

Interested parties can view the full RFP package on the homepage of the Ministry's website.

Guidelines for Submission of Proposals:

All proposals must be addressed as follows:

The Permanent Secretary (Ag.)

Ministry of Tourism, Culture and the Arts

Level 10, Tower C

International Waterfront Complex

1A Wrightson Road

PORT OF SPAIN

Disclaimer: *The Permanent Secretary (Ag.) reserves the right to cancel the procurement exercise in its entirety or even partially without defraying any cost incurred by any applicant in the submission of his/her application.*

Proponents must attend the mandatory site visit to be considered valid. Proponents must be registered with the Office of the Procurement Regulations and provide proof of the same to be considered valid. The submission of inquiries and tender packages before each respective deadline period will be accepted only for valid proponents.